Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MGO MOTIONG, SAMAR (WESTERN) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO MOTIONG, SAMAR (WESTERN) in the CSC website:

HERMES C. SALINAS

HRMO-Designate

Date: December 11, 2023

No.	Position Title		Salary/	Monthly Salary	Qualification Standards					
	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Municipal Treasurer	1091-1	24	67,559.00	Bachelor's Degree preferably in Commerce, Public Administration or Law	None required	3 years experience in treasury or accounting service	First Grade or its equivalent	Basic Competency on Local Treasurer Examination (BCLTE) Passer	Municipal Treasurer's Office
2	Local Disaster Risk Reduction & Manangement Officer I	1011-9	11	20,250.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility Career Service	n/a	Municipal Disaster Risk Reduction & Management Office
3	Local Disaster Risk Reduction & Manangement Officer I	1011-10	11	20,250.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Fligibility	n/a	Municipal Disaster Risk Reduction & Management Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 27, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HERMES C. SALINAS
MBO / HRMO-Designate
Motiong, Samar
dodsalt@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.