

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
MUNICIPALITY OF MATALOM  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - MATALOM, LEYTE in the CSC website:

CARIDAD V. SALADO  
HRMO  
Date: September 30, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife II	70	8	P18,251.00	Completion of Midwifery Course	4 hours of relevant training	1 year of relevant experience	R.A 1080 (Midwife)		Rural Health Unit, Matalom, Leyte
2	"nothing follows"									
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 13, 2021..

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Caridad V. Salado  
Office of the Municipal Mayor  
Matalom, Leyte  
[matalomlce@gmail.com](mailto:matalomlce@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.