

Republic of the Philippines
MGO MATAG-OB, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LOCAL GOVERNMENT UNIT OF MATAG-OB, LEYTE in the CSC website:



EMERENCIANA L. TABON

HRMO/Admin. Officer-Designate

Date: January 13, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SOCIAL WELFARE OFFICER II	7-c	15	P 25, 181.00	Bachelors' degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		Municipal Social Welfare & Dev't. Office
2	REGISTRATION OFFICER II	9-a	14	P 23, 099.00	Bachelors' degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional		Municipal Civil Registrars' Office
3	ENGINEER II	10-a	16	P 27, 471.00	Bachelors' degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		Municipal Engineers' Office
4	SENIOR AGRICULTURIST	11-g	18	P 32, 761.00	Bachelors' degree relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080		Municipal Agriculture Office
5	SANITATION INSPECTOR IV	12-j	13	P 28, 276.00	Completion of two (2) years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service Sub-Professional		Municipal Health Office
6	NURSE I	12-k	15	P 33, 575.00	Bachelor of Science in Nursing	none required	none required	RA 1080		Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 31, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MICHAEL L. TORREVILLAS

Municipal Mayor

LGU-Matag-ob, San Guillermo, Matag-ob, Leyte

matagoblgu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.