Republic of the Philippines
MGO MACROHON, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO MACROHON, SOUTHERN LEYTE in the CSC website:

HELEN B. ABARICO, MPA
MGDH I

Date: February 8, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
9	Administrative Aide I (Utility Worker I)	135	1	9388	Must be able to read & write	None required	None required	None required (MC 11, s. 96 - Cat. III, as amended)		Municipal Engineer's Office
10	Local Treasury Operation Officer I	136	11	19079	Bachelor's Degree	None required	None required	Career Service (Professional), Second Level Eligibility		Municipal Treasurer's Office
11	Registration Officer I	137	10	16643	Bachelor's Degree	None required	None required	Career Service (Professional), Second Level Eligibility		MCR Office
12	Midwife II	138	11	25439	Completion of Midwifery Course	4 hours relevant training	1 year of relevant experience	RA 1080 (Midwife)		Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 24, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HELEN B. ABARICO, MPA
MGDH I
LGU-MACROHON
abaricohelen920@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.