

Republic of the Philippines
MGO LLORENTE, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LLORENTE, EASTERN SAMAR in the CSC website:


GEMMA MILOUR B. TAVERA
HRMO

Date: February 22, 2022

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Tourist Receptionist II	1011-04	10	16,964	Completion of two years studies in college	8 hrs. of Relevant training	2 years of Relevant experience	Career service (Sub-professional) First level eligibility			Office of the Mayor
2	Mun. Gov't. Dept. Head 1 (Mun. Planning & Development Coordinator)	1041-01	24	69,394	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration of any related course	None required	3 years Experience in development planning or in any related field	RA 1080 (Environment Planner)			Mun. Planning & Dev't. Office
3	Mun. Gov't. Dept. Head 1 (Mun. Agriculturist)	8711-01	24	69,394	Bachelor's degree in Agriculture or any related course	None required	3 years Experience in Agriculture or any related field	RA 1080 (Agriculturist)			Office of the Mun. Agriculturist

4	Agricultural Technologist	8711-09	10	16,964	Bachelor's degree relevant to the job	None required	None required	None required	Career service (Professional second level eligibility)	Office of the Mun. Agriculturist
5	Agricultural Technician	8711-13	6	12,960	Completion of two years in college	None required	None required	None required	Career service (Sub-professional) First level eligibility	Office of the Mun. Agriculturist
6	Mun. Gov't. Dept. Head 1 (Local Disaster Risk Reduction & Management Officer)	9919-05	24	69,394	Bachelor's degree	24 hours of Training in management and supervision on DRRM	4 years in Position involving management and supervision, 1 year of which is relevant to DRRM	Career service professional / 2nd Level eligibility		Mun. Disaster Risk Reduction and Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are *applied to* hand in or send through courier/email their application to:

for info
GEMMA MILLOUR B. TAVERA
 Admin Officer V (HRMO III)
 Brgy. 8, Municipal Bldg., Llorente E. Samar
hirmollorete@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.