

Republic of the Philippines
MGO LLORENTE, EASTERN SAMAR
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LLORENTE, EASTERN SAMAR in the CSC website:

Gemita ney
GEMMA MILOUR B. TAVERA
HRMO
Date: 2/15/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Tourist Receptionist II	1011-04	10	16,964	Completion of two years studies in college	8 hrs. of Relevant training	2 years of Relevant experience	Career service (Sub-professional) First level eligibility		Office of the Mayor
2	Mun. Gov't. Dept. Head 1 (Mun. Planning & Development Coordinator)	1041-01	24	69,394	Bachelor's degree preferably in Urban Planning, Development Studies, Economics, Public Administration of any related course	None required	3 years Experience in development planning or in any related field	RA 1080 (Environment Planner)		Mun. Planning & Dev't. Office
3	Mun. Gov't. Dept. Head 1 (Mun. Agriculturist)	8711-01	24	69,394	Bachelor's degree in Agriculture or any related course	None required	3 years Experience in Agriculture or any related field	First grade or its equivalent		Office of the Mun. Agriculturist

4	Agricultural Technologist	8711-09	10	16,964	Bachelor's degree relevant to the job	None required	None required	Career service (Professional second level eligibility)	Office of the Mun. Agriculturist
5	Agricultural Technician	8711-13	6	12,960	Completion of two years in college	None required	None required	Career service (Sub-professional) First level eligibility	Office of the Mun. Agriculturist
6	Mun. Gov't. Dept. Head 1 (Local Disaster Risk Reduction & Management Officer)	9919-05	24	69,394	Bachelor's degree	24 hours of Training in management and supervision on DRRM	4 years in Position involving management and supervision, 1 year of which is relevant to DRRM	Career service professional / 2nd Level eligibility	Mun. Disaster Risk Reduction and Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 3, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Gemma Milour B. Tavera
GEMMA MILOUR B. TAVERA

Admin Officer V (HRMO III)

Brgy. 8, Municipal Bldg., Llorente E. Samar

hrrmollorente@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.