

Republic of the Philippines
MGO LILOAN, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LILOAN, SOUTHERN LEYTE, in the CSC website:


ANNE MARIE C. SERDAN

HRMO

Date: March 7, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Social Welfare and Development Officer I)	42	24	65,057.00	Bachelor's Degree in Social Work	3 years of experience in the practice of social work	None required	RA 1080, as amended, (Social Worker)	NA	Municipal Social Welfare and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 22, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last two rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The LGU Liloan, So. Leyte highly encourages application from qualified Person with Disabilities (PWD) Candidates, members of indigenous Communities (IPs), and those from any Sexual Orientation, Gender Identity and Expression (SOGIE), Civil Status, Religion, Ethnicity or political affiliation and Social Origin.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANNE MARIE C. SERDAN

MGDH I (HRMDO)

LGU Liloan, Southern Leyte

liloanSLhrmdo@hotmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.