

Republic of the Philippines
MGO LIBAGON, SOUTHERN LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO LIBAGON, SOUTHERN LEYTE in the CSC website:

dlr
AGUSTINA L. SOLSONA
HRMO

Date: December 7, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Internal Auditor III	45	18	30577	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
2	Environmental Management Specialist II	46	15	23503	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Office of the Municipal Mayor
3	Engineer I	53	12	18236	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080 (Mechanical Engineer)	N/A	Municipal Engineering Office

4	Engineering Aide I	97	4	10080	High School Graduate or Completion of relevant vocational/trade course.	None required	None required	None required (MC II, s.96 Cat. III)	N/A	Municipal Engineering Office
5	Engineering Aide I	98	4	10080	High School Graduate or Completion of relevant vocational/trade course.	None required	None required	None required	N/A	Municipal Engineering Office
6	Watchman II	99	4	10080	Elementary School Graduate	None required	None required	None required (MC II, s.96 Cat. III)	N/A	Municipal Engineering Office
7	Revenue Collection Clerk II	33	7	12025	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional) First Level Eligibility	N/A	Municipal Treasurer's Office
8	Medical Technologist I	68	1	23877	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080 (Medical Technologist)	N/A	Municipal Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 27, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGUSTINA L. SOLSONA

Human Resource Management Assistant

Municipality of Libagon, Libagon, So. Leyte

tinasolsona@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.