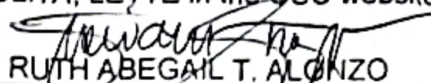


Republic of the Philippines  
**MGO JULITA, LEYTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO JULITA, LEYTE in the CSC website:

  
RUTH ABEGAIL T. ALONZO  
HRMO

Date: March 23, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Assessor I)	01/27	24	61887	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce or any other related course	None Required	3 years experience in real property assessment work or any related field	RA 1080 (Real Estate Service)	NA	Municipal Assessor Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 7, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**RUTH ABEGAIL T. ALONZO**  
Administrative Officer II (HRMO I)  
Real St. Pob. Dist IV, Julita, Leyte  
[localjulie@gmail.com](mailto:localjulie@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**