

Republic of the Philippines
MGO JARO, LEYTE
Request for Publication of Vacant Positions

To CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO JARO, LEYTE in the CSC website



MR. JUDY G. PARADO, CPA
HRMO-Designate

Date February 24, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Agriculturist)	MA-1	24	69384	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology, and Veterinary Medicine	None	3 years acquired experience in agriculture or in a related field	Relevant RA 1080	Building Collaborative and Inclusive Working Relationships, Managing Performance and Coaching for Results, Leading Change, Thinking Strategically and Creatively, Creating and Nurturing a High Performing Organization	Municipal Agriculture's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 11, 2022.

- 1 Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
- 2 Performance rating in the last rating period (if applicable).
- 3 Photocopy of certificate of eligibility/rating/license, and
- 4 Photocopy of Transcript of Records
- 5 Photocopy of Certificate of Trainings for the last five (5) years
- 6 Service Record or Certificate of Employment

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. JUDY G. PARADO, CPA
Municipal Accountant/HRMO Designate
Cor. Real and Del Carmen Sts. Jaro, Leyte
jgparado@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.