

Republic of the Philippines
MGO HILONGOS, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO HILONGOS, LEYTE in the CSC website:

Jane Francis V. Lobedica
JANE FRANCIS V. LOBEDICA

HRMO IV

Date: December 06, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Ticket Checker	178	3	11,536.00	High School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	Level 1 - Basic CORE 1: Analytical Thinking CORE 2: Managing Resources CORE 3: Flexible Thinking Organizational 1: Drafting Skills Organizational 2: Client Focus	Office of the Municipal Treasurer
2	Midwife II	93	11	23,877.00	Completion of the Midwifery Course	4 hour of relevant training	1 year of relevant experience	RA 1080	Level 2-Intermediate CORE 1: Analytical Thinking CORE 2: Managing Resources CORE 3: Flexible Thinking Organizational 1: Organizational Knowledge Organizational 2: Organization Alignment	Municipal Health Office

3	Midwife I	163	9	19,593.00	Completion of the Midwifery Course	None required	None required	RA 1080	Level 1 - Basic CORE 1: Analytical Thinking CORE 2: Managing Resources CORE 3: Flexible Thinking Organizational 1: Drafting Skills Organizational 2: Client Focus	Municipal Health Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

The Local Government Unit of Hilongos encourages all interested and qualified applicants, including Persons with Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JANE FRANCIS V. LOBEDICA

HRMO IV

R. V. Villaflores Street, Hilongos, Leyte

hrlguhilongos@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.