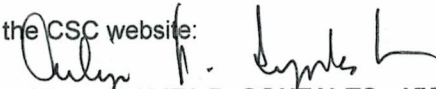


Republic of the Philippines
MGO GUIUAN, EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO GUIUAN, EASTERN SAMAR in the CSC website:


HON. ANNALIZA P. GONZALES - KWAN
Municipal Mayor

Date: February 10, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----------------------|-----------------------------------------------------------|-----------------------|------------------------------|-------------------|------------------------------------------------|-------------------------------------|-------------------------------------|------------------------------------------------------------|-------------------------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Midwife II | 65 | 11 | 25439.00 | Completion of Midwifery course | Four (4) hours of relevant training | One (1) year of relevant experience | R.A 1080(Midwife) | | Municipal Health Office |
| 2 | Assessment Clerk II | 116 | 6 | 14345.00 | Completion of two (2) years studies in college | None required | None required | Career Service (Subprofessional) / First level Eligibility | | Municipal Assessor's Office |
| 3 | Administrative Aide I (Utility Worker I) | 05 | 1 | 10639.00 | Must be able to read and write | None required | None required | None required (MC 10, s. 2013 Cat. III) | | Municipal Mayor's Office |
| ***Nothing follows*** | | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 25, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ANNALIZA P. GONZALES - KWAN
Municipal Mayor
2nd Flr., Municipal Hall Bldg., Guiuan, E. Samar
hr@guiuan.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.