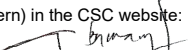


Republic of the Philippines
MGO GANDARA, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO Gandara , Samar (Western) in the CSC website:


AL B. BUMANGLAG
HRMO III

Date: 02/03/22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Aide	1611-13	4	12240	High School Graduate	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
2	Administrative Aide I (Utility Worker I)	1611-14	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
3	Administrative Aide IV (Driver II)	1611-15	4	12240	Elementary School Graduate	none required	none required	Professional Driver's License (CSC MC II, s.1996, as amended by MC10, s.2013-category IV)		Municipal Social Welfare and Development Office
4	Day Care Worker II	1611-16	8	15513	High School Graduate	4 hours of relevant training	1 year of relevant experience	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
5	Administrative Aide I (Utility Worker I)	1611-17	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
6	Administrative Aide I (Utility Worker I)	1611-18	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
7	Administrative Aide I (Utility Worker I)	1611-19	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
8	Administrative Aide I (Utility Worker I)	1611-20	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
9	Administrative Aide I (Utility Worker I)	1611-21	1	10229	must be able to read and write	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office
10	Social Welfare Officer II	1611-22	15	28534	Bachelors degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Municipal Social Welfare and Development Office
11	Social Welfare Aide	1611-23	4	12240	High School Graduate	none required	none required	none required (MCII, s.96-cat.III)		Municipal Social Welfare and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 18, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AL B. BUMANGLAG
HRMO III
DUMALOONG, GANDARA, SAMAR
gandaralgu12345@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.