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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 31, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The Office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**BEN L. BANAWIS JR.**

MNAO/OIC-HRMO

LGU Gamay Northern Samar

[bensorbanawis@gmail.com](mailto:bensorbanawis@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**



