

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EVELYN B. ABLAY

Human Resource Management Officer

Gamay, Northern Samar

vnablay@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
MGO GAMAY, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO GAMAY, NORTHERN SAMAR in the CSC website:

Evelyn B. Ablay
EVELYN B. ABLAY
HRMO

Date: 27-Jan-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Local DRRM Officer V)	60	24	65057	Bachelor's Degree	24 hrs. of training in management and supervision on DRRM	4 yrs in position involving mgt. & supervision, 1 yr of which is relevant to DRRM	Career Service Professional/2nd Level Eligibility		DRRM Office, Gamay, N. Samar
2	Accountant III	62	19	36235	Bachelor's Degree in Accountancy, Commerce, Business Administration major in Accounting	8 hours of relevant training	2 yrs. of relevant experience	R.A. NO. 1080 (CPA)		Accounting & Internal Auditing Services Office
3	Community Affairs Officer I	49	11	17908	Bachelor's Degree	None Required	None Required	Career Service Professional/2nd Level Eligibility		MSWD Office
4	Day Care Worker I	63	6	12150	High School graduate	None Required	None Required	None Required (MC II, s. 96- Cat III)		MSWD Office
5	Administrative Aide VI (Communication Equipment Operator II)	31.2	6	12150	Completion of 2 yrs. studies in college with relevant vocational trade course	None Required	None Required	Appropriate License (MC II, s. 96 - Cat. II)		General Services Office

The Local Government Unit of Gamay encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 11, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);