Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines MGO DAGAMI, LEYTE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO DAGAMI, LEYTE in the CSC website:

IRENE C. ALMENARIO HRMO - DESIGNATE

Date:

October 14, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | |
|-----|--|-----------------------|---------------------------------|----------------|-------------------------|------------------------------|-------------------------------|--|----------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| 1 | Market Supervisor II | 40 | 14 | P 25,857.00 | Bachelor's degree | 4 hours of relevant training | 1 year of relevant experience | Career Service (Professional) Second Level Eligibility | | LGU-Dagami Leyte Treasurer's Office (Market and Slaughter House) |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 29, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)."

| IRENE C. ALMENARIO | | | | | | |
|--------------------------|--|--|--|--|--|--|
| HRMO - Designate | | | | | | |
| LGU - Dagami Leyte | | | | | | |
| hrmo.lgudagami@yahoo.com | | | | | | |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.