

Republic of the Philippines
MGO CATARMAN (CAPITAL), NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CATARMAN (CAPITAL), NORTHERN SAMAR in the CSC website:


JOEL D. AROGANTE
MGDH-1/HRMO V

Date: September 20, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant-III	20-2	18	37943	Bachelors degree in Commerse/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080		Office of the Economic Enterprise
2	Bookkeeper-1	20-6	8	15755	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)		Office of the Economic Enterprise
3	Electronics & Comm. Equip. Tech.-1	20-7	6	13972	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required		Office of the Economic Enterprise
4	Electronics & Comm. Equip. Tech.-1	20-8	6	13972	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required		Office of the Economic Enterprise
5	Revenue Collection Clerk I	20-9	5	13177	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise
6	Revenue Collection Clerk I	20-10	5	13177	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise

7	Electronics & Comm. Equip. Tech.-1	20-25	6	13972	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required		Office of the Economic Enterprise
8	Admin. Aide-1/Utility Worker	20-19	1	10396	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
9	Admin. Aide-1/Utility Worker	20-20	1	10396	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
10	Slaughterhouse Master-II	20-22	14	26349	Bachelors degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)		Office of the Economic Enterprise
11	Meat Inspector I	20-24	6	13972	Completion of two years in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise
12	Electronics & Comm. Equip. Tech.-1	20-38	6	13972	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required		Office of the Economic Enterprise
13	Revenue Collection Clerk I	20-26	5	13177	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise
14	Admin. Aide-1/Utility Worker	20-33	1	10396	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
15	Admin. Aide-1/Utility Worker	20-34	1	10396	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
16	Electronics & Comm. Equip. Tech.-1	20-55	6	13972	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required		Office of the Economic Enterprise
17	Admin. Aide-1/Utility Worker	20-49	1	10396	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise

18	MGDH-I / MĐRRMO	16-1	24	76567	Bachelor's degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional)		Office of the MĐRRMO
19	Planning Officer- IV	09-2	22	60180	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)		Office of the M.P.D.C

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 5, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

***Regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

JOEL D. AROGANTE

MGDH-1/HRMO V

LGU Catarman

jldelorino2020@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.