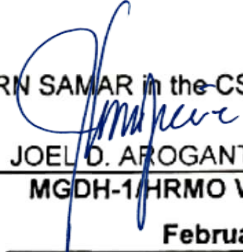


Republic of the Philippines
MGO CATARMAN (CAPITAL), NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CATARMAN (CAPITAL), NORTHERN SAMAR in the CSC website:


JOEL D. AROGANTE
MGDH-1/HRMO V

Date:

February 18, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	06-12	01	10831	Must be able to read and write	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Assessor's Office
2	Administrative Aide II (Messenger)	06-17	02	11511	Elementary School Graduate	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Assessor's Office
3	Administrative Aide II (Reproduction Machine Operator I)	06-16	02	11511	Elementary School Graduate	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Assessor's Office
4	Administrative Aide IV (Driver II)	05-22	04	12960	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	NONE	Municipal Treasurer's Office
5	Tax Mapping Aide	05-23	04	12960	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Treasurer's Office
6	Tax Mapping Aide	05-24	04	12960	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Treasurer's Office

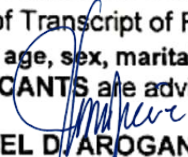
7	Tax Mapping Aide	05-25	04	12960	High School Graduate or completion of relevant vocational/trade course	None Required	None Required	No Eligibility (MC 10, s. 2013 Cat. III)	NONE	Municipal Treasurer's Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 5, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**Regardless of age, sex, marital status, race, religious/ethical belief, appearance, gender orientation/preference, regional/ethnic origin, disability, political affiliation, and family status*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOEL D. AROGANTE

 MGDH-1/HRMO V

 LGU Catarman

jldelorino2020@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.