

Republic of the Philippines
LOCAL GOVERNMENT UNIT - BILIRAN, BILIRAN

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-BILIRAN, BILIRAN in the CSC website:


ESTRELLIETA C. JORNAES, REB, REA, J.D.
HRMO-Designate
Date: September 14, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Other Qualifications	
1	Municipal Government Department Head I (Municipal Planning and Development Coordinator)	MPDO-MPDC-001	24	P59,552.00	Bachelor's Degree preferably in Urban, Planning, Development Studies, Economics, Public Administrator or any related course	None required	3 years experience in development planning or any related field	RA 1080 (Environmental Planner)	Must be a resident of the LGU	Municipal Planning and Development Coordinator's Office - Biliran, Biliran
2	Computer Programmer I	MO-COMPRO1-055	11	P15,621.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Municipal Mayor's Office - Biliran, Biliran
3	Local DRRM Officer I	MO-LDRRM01-053	11	P15,621.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Local Disaster Risk Reduction & Management Office - Biliran, Biliran
4	Midwife II	MHO-MDWF2-005	11	P22,316.00	Completion of the Midwifery Course	4 hours of relevant training	1 year relevant experience	RA 1080 (Midwife)	N/A	Municipal Health Office-Biliran, Biliran
5	Midwife I	MHO-MDWF1-009	09	P18,784.00	Completion of the Midwifery Course	None required	None required	RA 1080 (Midwife)	N/A	Municipal Health Office-Biliran, Biliran
6	Administrative Officer I (Supply Officer I)	MO-ADOF1 (SUO1)- 027	10	P14,153.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Municipal Mayor's Office - Biliran, Biliran
7	Agricultural Technologist	MAGRO-AGTG-003	10	P14,153.00	Bachelor's Degree in Agriculture or other Allied Courses such Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	RA 1080 (Agriculturist)	N/A	Municipal Agriculture Office-Biliran, Biliran

8	Social Welfare Assistant	MSWDO-SOCWAS-004	08	P12,254.00	Completion of two years studies in College	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	MSWD Office - Biliran, Biliran
9	Draftsman I	MASSO-DFM1-003	06	P10,867.00	Completion of two years studies in College or Highschool Graduate with relevant vocational/trade course	None required	None required	MC 10, s. 2013 (Category II)	N/A	Municipal Assessor's Office - Biliran, Biliran
10	Administrative Aide I (Utility Worker I)	MO-ADA1 (UTW1)-017	01	P8,086.00	Must be able to read and write	None required	None required	None required MC 10 s. 2013 (Category III)	N/A	Municipal Mayor's Office - Biliran, Biliran
NOTHING FOLLOWS										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 04, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
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4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. GRACE J. CASIL

Municipal Mayor
LGU-Biliran, Biliran

municipalityofbiliran@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.