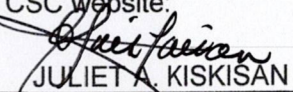


Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:


JULIET A. KISKISAN

HRMO III

Date: February 17, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|-----------------------------------------------------|--------------------|------------------------|----------------|------------------------------------------------------|-----------------------------|--------------------------------------|--------------------------------------------------------|----------------------------|-----------------------------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Aide I (Utility Worker I) | 09-2021-01 | 1 | 11,265.00 | Must be able to read and write | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Mayor's Office |
| 2 | Engineer III | 09-2021-18 | 19 | 44,852.00 | Bachelor's Degree in Engineering relevant to the job | 8 hrs. of relevant training | 2 yrs. Of relevant experience | RA 1080 | None | Municipal Agriculture Office |
| 3 | Livestock Inspector I | 09-2021-19 | 6 | 15,189.00 | Completion of 2 years in college | None Required | None Required | Carrer Service (Subprofessional) | None | Municipal Agriculture Office |
| 4 | Administrative Aide IV (Driver II) | 09-2021-20 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | Driver's Licence (MC 11, s. 96-CAT.11) | None | Municipal Agriculture Office |
| 5 | Administrative Aide IV (Bookbinder II) | 09-2021-02 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Mayor's Office |
| 6 | Administrative Aide IV (Driver II) | 09-2021-03 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | Driver's Licence (MC 11, s. 96-CAT.11) | None | Municipal Mayor's Office |
| 7 | Administrative Aide II (Messenger) | 09-2021-04 | 2 | 11,975.00 | Elem. School Graduate | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Mayor's Office |
| 8 | Local DRRM Assistant | 09-2021-16 | 8 | 17,098.00 | Completion of 2 years in college | 4 hours relevant training | 1 Yr. of relevant experience on DRRM | Carrer Service Sub-Professional/ 1st Level Eligibility | None | Municipal Disaster Risk Reduction Management Office |

| | | | | | | | | | | |
|----|--------------------------------------------------|------------|----|-----------|---------------------------------------------------------------------------------|------------------------------|-------------------------------|--------------------------------------------------------|------|-----------------------------------------------------|
| 9 | Administrative Aide IV (Driver II) | 09-2021-17 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | Driver's Licence (MC 11, s. 96-CAT.11) | None | Municipal Disaster Risk Reduction Management Office |
| 10 | Administrative Officer IV | 09-2021-10 | 15 | 31,587.00 | Bachelor's Degree relevant to the job | 4 hrs. of relevant training | 1 yr. of relevant experience | Career Service Professional/ 2nd Level Eligibility | None | Municipal Accounting Office |
| 11 | Local Legislative Staff Employee II | 10-2020-05 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Sangguninag Bayan Office |
| 12 | Project Development Officer III | 09-2021-05 | 18 | 40,683.00 | Bachelor's Degree relevant to the job | 8 hrs. of relevant training | 2 yrs.of relevant experience | Career Service Professional/ 2nd Level Eligibility | None | Municipal Planning Office |
| 13 | Medical Technologist II | 9-2021-11 | 15 | 35,097.00 | Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health | 4 hours relevant training | 1 year of relevant experience | RA 1080 | None | Municipal Health Office |
| 14 | Municipal Government Assistant Department Head I | 9-2021-06 | 22 | 62,967.00 | Bachelor's Degree | 16 hrs. of relevant training | 3 yrs. of relevant experience | Career Service Professional/ 2nd Level Eligibility | None | Municipal Budget Office |
| 15 | Administrative Aide III | 09-2021-07 | 3 | 12,713.00 | Must be able to read and write/ Elem. School Graduate | None Required | None Required | Relevant MC 11 s. 1996 | None | Municipal Treasurer's Office |
| 16 | Administrative Aide III (Utility Worker II) | 09-2021-08 | 3 | 12,713.00 | Must be able to read and write | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Treasurer's Office |
| 17 | Licensing Officer II | 09-2021-09 | 15 | 31,587.00 | Bachelor's Degree | 4 hours relevant training | 1 year of relevant experience | Career Service Professional/ 2nd Level Eligibility | None | Municipal Treasurer's Office |
| 18 | Social Welfare Aide | 9-2021-12 | 4 | 13,494.00 | High School Graduate | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Social Welfare & Dev't Office |
| 19 | Community Development Assistant II | 9-2021-13 | 9 | 18,362.00 | Completion of 2 years in college | 4 hours relevant training | 1 yr. of relevant experience | Career Service Sub-Professional/ 1st Level Eligibility | None | Municipal Social Welfare & Dev't Office |
| 20 | Administrative Aide IV (Driver II) | 9-2021-14 | 4 | 13,494.00 | Elem. School Graduate | None Required | None Required | Driver's Licence (MC 11, s. 96-CAT.11) | None | Municipal Social Welfare & Dev't Office |
| 21 | Municipal Government Assistant Department Head I | 9-2021-15 | 22 | 62,967.00 | Bachelor's Degree | 16 hrs. of relevant training | 3 yrs. of relevant experience | Career Service Professional/ 2nd Level Eligibility | None | Municipal Social Welfare & Dev't Office |
| 22 | Architect I | 09-2021-21 | 12 | 24,847.00 | Bachelor's Degree | None Required | None Required | RA 1080 | None | Municipal Engineering Office |
| 23 | Administrative Aide II (Messenger) | 9-2021-22 | 2 | 11,975.00 | Elem. School Graduate | None Required | None Required | None Required (MC.11,s.96 Cat 111) | None | Municipal Engineering Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 04, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ B. CHU-PONFERRADA

Municipal Mayor

LGU BASEY, SAMAR

lcpbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.