

CS Form No. 9
Revised 2018

Electronic copy to be submitted to the CSC FO must
be in MS Excel format

Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:

for: Luz B. Chu-Ponferrada
HON. LUZ B. CHU-PONFERRADA

Municipal Mayor

Date:

November 17, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Cooperatives Development Officer)	85-2001	24	78,068.00	Holder of a College Degree preferably in Cooperatives, Business Administration with special trainings in cooperatives or any related course from a recognized College or University.	Special trainings on cooperatives	Must have experience in Cooperatives Organizations & Management or other comparable experience of at least three (3) years.	CS(Professional) 2nd level eligibility	None	MCDO
2	Librarian I	7-2008	11	21,489.00	Bachelor's Degree in Library Science or Information Science or Bachelor of Science in Education/Atrs Major in Library Science.	None Required	None Required	RA 1080	N/A	Mayor's Office

3	Agricultural Technologist	5594-595	10	19,085.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine.	None required	None required	Relevant RA 1080	N/A	MAO
---	---------------------------	----------	----	-----------	--	---------------	---------------	------------------	-----	-----

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 02, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ B. CHU-PONFERRADA
Municipal Mayor
LGU Basey, Samar
lcpbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.