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be in MS Excel format

Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:


RHOY O. AVILA
HRMO

Date: November 04, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Municipal Government Department Head I (Chief Tourism Operations Officer)	10-2022-01	24	79,569.00	Bachelor's Degree in Tourism, Business, Law, Economics, Marketing, Public Administration or other related fields.	DOT Specific and Mandatory trainings such as but not limited to the following : *Tourism awareness and capability building seminar for LGUs. * Seminar on disaster risk reduction and management. * Basic Tourism Statistics Training(BTST). * Local Tourism Guidebook Orientation and ; *Seminar on Gender and Development Orientation.	3 years of work experience and involvement in the tourism industry either in the private sector of the government.	Career Service Professional/2nd Level Eligibility.	NONE	Municipal Tourism Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 19, 2022**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenus communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ CHU-PONFERRADA

Municipal Mayor

LGU Basey, Samar

lcbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.