

Republic of the Philippines
MGO BASEY, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BASEY, SAMAR (WESTERN) in the CSC website:



RHOY O. AVILA

HRMO

Date: APRIL 17, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment		
					Education	Training	Experience	Eligibility		Competency (if applicable)	
1	AGRICULTURAL TECHNOLOGIST	76-1998	10	20,858.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine.	None Required	None Required	None Required	Relevant RA 1080	NONE	Municipal Agriculture Office
2	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	06-2009	1	11,700.00	Must be Able to Read and Write.	None Required	None Required	None Required	None Required (MC 11, s.96-Cat. III)	NONE	Municipal Budget Office

3	ADMINISTRATIVE ASSISTANT II (BUDGETING ASSISTANT)	44-2007	8	17,770.00	Completion of two years studies in College	4 hours of Relevant Training	1 year of Relevant Experience	Career Service (Sub-Professional First Level Eligibility)	NONE	Municipal Budget Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **MAY 02, 2023**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourage all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the Indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ CHU-PONFERRADA

 Municipal Mayor

 LGU Basey, Samar

lcbasey2019@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.