

Republic of the Philippines
MGO BARUGO, LEYTE
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BARUGO, LEYTE in the CSC website:

JOAN C. TIU-AYUSON, MD, DPSP, MPM

HRMO

02/08/2023

Date:

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Administrative Aide IV (Electrician I)	2006-007	4	11,690	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Electrician (Building Wiring) (-250 volts)		Municipal Engineering Office
Administrative Aide III (Utility Worker II-A)	1999-044	3	11009	Must be able to read and write	None required	None required	None required		Municipal Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 23, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- 5." This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity, and expression (SOGIE)"

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOAN C. TIU-AYUSON, MD, DPSP, MPM
Municipal Administrator/HRMO-Designate
1st Flr., EDS Hall Building LGU-Barugo
hrmoigubarugo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.