

Republic of the Philippines
MGO ABUYOG, LEYTE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ABUYOG, LEYTE in the CSC website:

MARIA MAEY A. TISADO
Licensing Officer I / OIC-HRMO
Date: April 03, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife I	15	9	20,402.00	Completion of the Midwifery Course	None required	None required	RA 10890	None	Municipal Health Office
2	Administrative Aide III (Utility Worker II)	11	3	12,713.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cal III)	None	Municipal Disaster Risk Reduction Management Office
3	Administrative Aide I (Utility Worker I)	20	1	11,265.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cal III)	None	Municipal Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 18, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA MARLY A. TISADO

Licensing Officer / OIC-HRMO

LGU-Abuyog

bplohmma@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.