

Republic of the Philippines
METRO CARIGARA WATER DISTRICT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

RECEIVED
NOV 28 2018 2:14 PM
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

CIVIL SERVICE COMMISSION (CSC)

we hereby request the publication of the following vacant positions, which are authorized to be filled, at the Metro Carigara Water District in the CSC website:

MA. CYNTHIA B. ROCHA

Division Manager C

HRMO

Date:

November 28, 2018

Position Title (parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
				Education	Training	Experience	Eligibility		
Water Maintenance Man C		4	Php 12,674.00	Elementary School Graduate	None Required	None Required	None required (MC 11, s. 96-Cat.III)		Metro Carigara Water District
Water Maintenance Man A		8	Php 16,282.00	Elementary School Graduate	1 year of relevant experience	4 hours of relevant training	None required (MC 11, s. 96-Cat.III)		Metro Carigara Water District
Data Encoder	23	7	Php 15,254.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, s.96-Cat.I) First Level Eligibility		Metro Carigara Water District

Water Resources Facilities Tender B	4	Php 12,674.00	Elementary School Graduate	None Required	None Required	None required (MC 11, s. 96-Cat. III)	Metro Carigara Water District
--	---	---------------	-------------------------------	---------------	---------------	--	----------------------------------

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 10, 2018**.

Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at

www.csc.gov.ph;

Performance rating **in the last rating period** (if applicable);

Photocopy of certificate of eligibility/rating/license; and

Photocopy of Transcript of Records.

INTERESTED APPLICANTS are advised to hand in or send through courier/email their application to:

Mr. REGIDOR V. CABALLES, CE

General Manager

Metro Carigara Water District

mcwd26@yahoo.com

RECEIVED
 NOV 28 2018
 CIVIL SERVICE COMMISSION
 LEYTE FIELD OFFICE I

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.