

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CONIE ANN A. CHUA
HRMO

Date: MAY 9, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	SCHOOL PRINCIPAL III	OSEC-DECSB-SP3-540040-2011	21	63,997.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units plus 6 units of Management	40 hours of relevant training	2 years as Principal	RA 1080		Elementary Education	
2	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-541058-2010	19	51,357.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher for 1 year; or Teacher-In-Charge for 2 years or Master Teacher for 2 years or Teacher for 5 years	RA 1080		Elementary Education	

3	HEAD TEACHER VI	OSEC-DECSB- HTEACH6- 540005-2007	19	51,357.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Head Teacher for 5 years; or Master Teacher for 4 years	RA 1080	Eastern Samar National Comprehensive High School
4	EDUCATION PROGRAM SPECIALIST II	OSEC-DECSB- EPS2-540007- 2014	16	39,672.00	Bachelor's degree in Education or its equivalent	4 hours of relevant training	2 years experience in education, research, development, implementation or other relevant experience	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position	Curriculum Implementation Division
5	HEAD TEACHER II	OSEC-DECSB- HTEACH2- 541449-2022	15	36,619.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Head Teacher for 1 year; or Teacher for 4 years	RA 1080	Eastern Samar NCHS (Supt. Fidel V. Anacta, Sr. MHS ANNEX)
6	ADMINISTRATIVE OFFICER I (CASHIER I)	OSEC-DECSB- ADOF1- 540115-2004	10	23,176.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Lalawigan National High School

7	ADMINISTRATIVE AIDE VI (CLERK III)	OSEC-DECSB-ADA6-540023-2014	6	17,553.00	Completion of 2 years studies in College	4 hours of relevant training	1 year relevant experience	Relevant MC 11 s. 1996 Career Service (Sub Professional) First Level Eligibility	Curriculum Implementation Division
8	SCHOOL LIBRARIAN	OSEC-DECSB-SL1-540030-1998	11	27,000.00	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education/Arts Major in Library Science	None required	None required	RA 1080	Lalawigan National High School
9	GUIDANCE COUNSELOR II	OSEC-DECSB-GUIDC2-540010-1998	12	29,165.00	Bachelor's degree in Psychology /Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counselling	4 hours of relevant training	1 year of relevant experience	RA 1080 Career Service (Professional) Eligibility for Second Level Position	Lalawigan National High School

10	GUIDANCE COUNSELOR II	OSEC-DECSB- GUIDC2- 540016-2016	12	29,165.00	Bachelor's degree in Psychology /Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counseling	4 hours of relevant training	1 year of relevant experience	RA 1080 Career Service (Professional) Eligibility for Second Level Position		Senior High School
11	GUIDANCE COUNSELOR II	OSEC-DECSB- GUIDC2- 540017-2016	12	29,165.00	Bachelor's degree in Psychology /Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counseling	4 hours of relevant training	1 year of relevant experience	RA 1080 Career Service (Professional) Eligibility for Second Level Position		Senior High School

12 GUIDANCE COUNSELOR II	OSEC-DECSB- GUIDC2- 540018-2016	12	29,165.00	Bachelor's degree in Psychology /Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counseling	4 hours of relevant training	1 year of relevant experience	RA 1080 Career Service (Professional) Eligibility for Second Level Position	Senior High School
13 GUIDANCE COUNSELOR II	OSEC-DECSB- GUIDC2- 540019-2016	12	29,165.00	Bachelor's degree in Psychology /Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counseling	4 hours of relevant training	1 year of relevant experience	RA 1080 Career Service (Professional) Eligibility for Second Level Position	Senior High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 19, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three (3) rating periods (if applicable);
3. Authenticated copy of Certificate of Eligibility/rating/licence.
4. Authenticated copy of Transcript of Records
5. Copy of Service Record/Certificate of Employment/Special Order of Assignment.
6. Copy of Certificate of relevant trainings (if applicable)
7. Proof of Outstanding accomplishment (if applicable)
8. The agency is compliant to DepEd Order No. 29, s. 2002 and CSC MC No. 7, s. 2014 on equal employment opportunity policy to cater diverse applicants on all levels of position, provided that applicants meet the minimum requirements for the position regardless of age, gender, civil status, religion, disability, ethnicity,

political affiliation or other characteristics protected by the law such as but not limited to persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities and expressions (SOGIE). PWD applicants in need of assistance should notify the HR prior to scheduled date of exam and interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CONIE ANN A. CHUA

Administrative Officer IV(HRMO II)

San Fernando St. Brgy. G., Borongan City

depedborongancity.hrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.