

Republic of the Philippines
Land Transportation Office, R.O. 8
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the LAND TRANSPORTATION OFFICE, R.O. 8 in the CSC website:



ROWENA G. DE GUZMAN
HRMO III

Date: October 5, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Transportation Regulation Officer I	OSEC-DOTRB-TRNSRO1-237- 2017	11	20,179.00	Bachelor's degree	None required	None required	CS Professional Second level eligibility	Computer literate Knowledge on law enforcement	Operations Division
2	Administrative Aide VI (Clerk III)	OSEC-DOTRB-ADA6-758-2017	6	14,340.00	Completion of 2 years studies in college	None required	None required	CS Sub-Professional 1st level eligibility	Computer literate	Borongan District Office
3	Administrative Aide IV (Clerk II)	OSEC-DOTRB-ADA4-486-2017	4	12,674.00	Completion of 2 years studies in college	None required	None required	CS Sub-Professional 1st level eligibility	Computer literate	Catarman District Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **25 October 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: Persons with disability are encouraged to apply.

Persons with different religion ethnicity or political affiliation may also apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROWENA G. DE GUZMAN
HRMO III
OLD ARMY ROAD, TACLOBAN CITY
ltoregionaloffice8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.