

Republic of the Philippines  
**LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD on the CSC website:



Electronic copy to be submitted to the CSC FO must be in MS Excel format

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TRINA I. ASTILLA  
HRMO  
Date: November 6, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	ADMINISTRATIVE AIDE VI (CLERK III)	OSEC-DOTB- ADA6-935-2017	6	14340	Completion of two years studies in college	None required	None required	Career Service (Sub- professional) Appropriate Eligibility for First Level Position	N/A	Administrative Section, LTFRB RO8

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter in triplicate copies and send to the address below not later than November 23, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**GUALBERTO N. GUALBERTO**  
Regional Director  
Campetic Road, Pawing, Palo, Leyte  
[lfrb08@yahoo.com](mailto:lfrb08@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.