

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
Province of Samar  
Municipality of Basey



**Request for Publication of Vacant Positions**

**SERVICE COMMISSION (CSC)**

to request the publication of the following vacant positions of Local Government Unit of Basey, Samar in the CSC website:

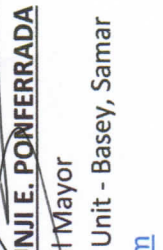
  
**ATTY. IGMEDIO JUNJI E. PONFERRADA**  
Municipal Mayor  
Date: \_\_\_\_\_

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
				Education	Training	Experience		
Administrative Aide I / Utility Worker I	12-1994	1	113,508.00	Must be able to read and write	None Required	None Required	None Required (MC 11 s.96-Cat. III)	Mun. Treasurer's Office

and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later

by accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph); performance rating in the present position for one (1) year (if applicable); photocopy of certificate of eligibility/rating/license; and photocopy of Transcript of Records.

**APPLICANTS** are advised to ~~hand in or~~ send through courier/email their application to:

  
**IGMEDIO JUNJI E. PONFERRADA**  
Municipal Mayor  
Government Unit - Basey, Samar  
[2@yahoo.com](mailto:2@yahoo.com)