

Republic of the Philippines
LGU-SAN ROQUE, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-SAN ROQUE, NORTHERN SAMAR

For: [Signature]
MAYOR DON V. ASALON
(Head of Agency)

Date: 03 August 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standard | | | | | Place of Assignment |
|-----|------------------------|--------------------|------------------------|----------------|--------------------------------|---------------|---------------|---------------|----------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Aide II | 1011 D-72 | 1/1 | 6,929.00 | Must be able to read and write | None required | None required | None required | | Municipal Environmental & Solid Waste Management Office. |
| 2 | | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than AUGUST 17, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of Certificate of Eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

[Signature]
ALBERTO A. TILBE, SR.
Municipal Administrator
vanzk5@gmail.com
Administrator