

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant positions of LGU ORMOC in the CSC website:


RICHARD I. GOMEZ
- (Head of Agency)

Date: 3-Aug-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	PUBLIC SERVICES OFFICER 1	297	SG-11	242,148	Bachelors Degree	None Required	None Required	CS Prof. 2nd Level Eligibility	General Services Dept.
2	LIVESTOCK INSPECTOR I	638	SG-6	172,080	Completion of Two Years Studies in College	None Required	None Required	CSSubProf. 1st Level Eligibility	City Veterinary Office
3	MEAT INSPECTOR II	643	SG-8	195,384	Completion of Two Years Studies in College	Four (4) Hrs. Relevant Training	One (1) Yr. of Relevant Experience	CSSubProf. 1st Level Eligibility	City Veterinary Office
4	DENTIST IV	393	SG-23	787,248	Doctor of Dental Medicine/Dental Surgery	Sixteen (16) Hrs. of Relevant Training	Three (3) years Relevant Training	RA 1080	CHO
5	DENTIST III	394	SG-20	564,444	Doctor of Dental Medicine/Dental Surgery	EIGHT (8) years Relevant Training	TWO(2) Years Relevant Experience	RA 1080	CHO

6	ADMINISTRATIVE ASSISTANT II	47/49	SG-8	195,384	Completion of Two Years Studies in College/ or H.S. GRAD. WITH RELEVANT VOCATIONAL/ TRADE COURSE	Four (4) Hrs. Relevant Training	One (1) Yr. of Relevant Experience	CSSubProf. 1st Level Eligibility		PAIAD
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RICHARD I. GOMEZ

CITY MAYOR

NEW ORMOC CITY HALL

hrmlgu@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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