

Republic of the Philippines
MGO MERCEDES, EASTERN SAMAR
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC PRO must be in MS
Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO MERCEDES, EASTERN SAMAR in the CSC website:

Date: _____

 DASYM ABLAY
 HRMA
 January 10, 2024

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Municipal Government Department Head I (Municipal Budget Officer)	7-10	24	59552	Bachelor's degree preferably in Accounting, Economics, Public Administration or any related course.	None Required	3 years of experience in government budgeting or in any related field.	Career Service Professional/Second Level Eligibility	N/A	LGU-MERCEDES
2	Municipal Government Department Head I (Municipal Social Welfare and Development Officer)	53-3	24	59552	Bachelor's degree in Social Work.	None Required	3 years of experience in the practice of social work.	R.A.1090 as amended (Social Worker)	N/A	LGU-MERCEDES
3	Agricultural Technologist	594-513	10	14153	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine.	None Required	None Required	Relevant R.A.1090	N/A	LGU-MERCEDES
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 25, 2024.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
 - Performance rating in the present position for one (1) year (if applicable);
 - Photocopy of certificate of eligibility/rating/license; and
 - Photocopy of Transcript of Records.
5. The Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person w/ disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are requested to send in or send through courier/email their application to:

DASYM ABLAY
 HRMA
 Mercedes, Eastern Samar
hdasymercedes@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.