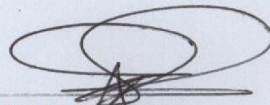


Republic of the Philippines
LOCAL GOVERNMENT UNIT OF GIPORLOS
Giporlos, Eastern Samar

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local Government Unit of Giporlos in the CSC website:



HON. LICELLE N. BIONG
Municipal Vice Mayor
Date: October 29, 2019

No.	Position Title	Plantilla Item No.	Salary/Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Secretary to the Sangguniang Bayan	4	SG-24/1	58,384.00	Bachelor's degree preferably in Law, Commerce or Public Administration	None required	None required	Career Service (Professional) 2nd Level Eligibility		Office of the Sangguniang LGU-Giporlos

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 13, 2019**.

1. Fully accomplished Personal Data Sheet (PDS with recent passport-sized picture (CS Form. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to;


HON. LICELLE N. BIONG
Municipal Vice Mayor
Giporlos, Eastern Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.