

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ALMERIA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Almeria in the CSC website:


LAVELLA LEILA N. GRBO

Administrative Officer II (HRMO I)

Date: October 15, 2019


No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Disbursing Officer II	43	8	11,714.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	LGU-Almeria
2	Municipal Agricultural Officer	62	20	36,243.35	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	LGU-Almeria
3	Administrative Officer II (HRMO II)	67	15	21,319.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd level eligibility	N/A	LGU-Almeria
4	Local DRRM Officer II	68	15	21,319.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd level eligibility	N/A	LGU-Almeria

Electronic copy to be submitted to the CSC
FO must
be in MS Excel format

**Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ALMERIA
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Almeria in the CSC website:


LAVELLA LEILA N. GRBO
Administrative Officer II (HRMO I)

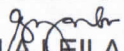
Date: October 15, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
5	Municipal Government Department Head I Municipal Social Welfare and Development Officer I	69	24	58,030.00	Bachelor's Degree in Social Work or Bachelors Degree preferably in Sociology or any related course	none	3 years experience in the practice of social work	RA 1080	N/A	LGU-Almeria

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 8, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


LAVELLA LEILA N. GARBO
Administrative Officer II (HRMO I)
LGU-Almeria, Biliran
lavellaleilaggarbo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.