



Republic of the Philippines
LGU TARANGNAN, SAMAR

To: **CIVIL SERVICE COMMISSION**

We hereby request the publication of the following vacant position, which are authorized to be filled, at the LGU, Tarangnan, Samar in the CSC website:


DANILO V. TAN
Municipal Mayor
Date: 12/21/2018

No.	Position Title (Parenthical Title, if applicable)	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
1	Municipal Government Department Head I (Municipal Disaster Risk Reduction & Management Officer)	9940	24	750,660.00	Bachelor's degree	24 hours of training in management and supervision on DRRM	4 years in position involving management and supervision, 1 year of which relevant to DRRM	Career Service (Professional) Second Level Eligibility		MDRRM Office
2	Municipal Government Department Head I (Internal Auditor)	1111-1	24	750,660.00	Bachelor's degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional) Second Level Eligibility		Internal Audit Service Office
3	Medical Technologist I	4411-11	11	249,048.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080		Municipal Health Office

4	Administrative Aide VI (Accounting Clerk II)	1081-3	6	133,620.00	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year relevant of experience	Relevant MC 11, Series of 1996/ Career Service Sub-Professional/ First Level of Eligibility		Municipal Accounting Office
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Interested and qualified applicants should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later than January 02, 2018:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last rating period (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DANILO V. TAN

Municipal Mayor

LGU Tarangnan, Samar

lgu.tarangnan@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.