

Republic of the Philippines
City Government of Tacloban
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of City Government of Tacloban in the CSC website:


AGRIPINO F. PATALINGHUG
HRMO

Date: October 16, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer III	20, 21	21	52,554.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080		Tacloban City Hospital
2	Administrative Officer IV (Administrative Officer II)	3	15	29,010.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional		City Administrator's Office
3	Internal Auditor I	9	11	20,179.00	Bachelor's degree relevant to the job	None required	None required	Career Service Professional		City Internal Audit Services Office

The City Government of Tacloban encourages all interested applicants, including Persons With Disability (PWD), and member of the indigenous communities, irrespective of sexual orientation and gender to apply and should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 31, 2018**:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one(1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through e-mail their application to:

AGRIPINO F. PATALINGHUG

-Human Resource Management Officer

-Human Resource Management and Development Office, 2nd Floor City Hall Main Bldg., Kanhuraw Hill, Tacloban City

hrmdo.tacloban@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.