



Republic of the Philippines
Province of Samar
Municipality of Sta. Rita

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request publication of the following vacant positions of LGU, Sta. Rita, Samar in the CSC Website:

HON. JOVEN P. TIU
Municipal Mayor

Date: _____

NO.	Position Title	Plantilla Item No.	Salary Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Agriculturist	8 (MAO)	SG-24	P 618,396.00/a	Bachelor's Degree in Agriculture or other Allied Courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Non-Required	Three (3) years' experience in Agriculture or any related field	R.A. 1080 <i>(Board of Agriculture)</i>		LGU, Sta. Rita, Samar
2	Midwife II	4 (MHO)	SG-11	P 235,440.00/a	Completion of Midwifery Course	Four (4) hours relevant training	One (1) relevant experience	R.A. 1080 <i>(Board of Midwifery)</i>		LGU, Sta. Rita, Samar
3	Administrative Aide I (Utility Worker I)	12 (MTO)	SG-01	P 95,820.00/a	Able to Read and Write, Physically and Mentally Fit	Non-Required	Non-Required	Non-Required	Typing	LGU, Sta. Rita, Samar
4	Administrative Aide I (Utility Worker I)	9 (MTO)	SG-01	P 95,820.00/a	Able to Read and Write, Physically and Mentally Fit	Non-Required	Non-Required	Non-Required	Typing	LGU, Sta. Rita, Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MR. RAUL G. AMORES
MGDH/HRMO
Human Resource Management Office
Sta. Rita, Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.