No. 9
2017

Republic of the Philippines
Local Government Unit of Sta.Fe
Request for Publication of Vacant Positions

RECEIVED
8/14/18 @ 10:23 am
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

SERVICE COMMISSION (CSC)

is to request the publication of the following vacant positions of **LGU-STA.FE** in the CSC website:

OSCAR J. MONTEZA
Municipal Mayor

Date: AUGUST 14, 2018

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
enue Collection Clerk II	43	7	10, 457.00	Completion of two year's Studies in college	None Required	None Required	Career Service (Sub-Professional) First level Eligibility	N/A	Sta.Fe, Leyte
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX									

and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ___________.

lly accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
rformance rating in the present position for one (1) year (if applicable);
otocopy of certificate of eligibility/rating/license; and
otocopy of Transcript of Records.

ED APPLICANTS are advised to hand in or send through courier/email their application to:

OSCAR J. MONTEZA
Municipal Mayor
Brgy. Zone 2, Poblacion, Sta.Fe, Leyte
lgu_stafe@yahoo.com

TIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.