

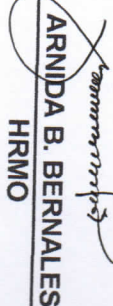
Republic of the Philippines
Municipality of Sogod
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Sogod, in the CSC website:

Date: 19-Dec-18



ARNIDA B. BERNALES
HRMO

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Medical Officer V	113	22	58,717.00	Doctor of Medicine	4 Hours of relevant training	1 year of relevant Experience	RA 1080	N/A	Rural Health Unit
2	Labor & Employment Officer III	114	16	27,000.00	Bachelor's Degree	4 Hours of relevant training	1 year of relevant Experience	Career Service/Professional/2nd Level Eligibility	N/A	Office of the Mayor
3	Administrative Aide I (Utility Worker I)	116	1	8,934.00	Elementary Graduate	None	None	None	N/A	Office of the Vice Mayor
4	Administrative Aide I (Utility Worker I)	90	1	8,934.00	Elementary Graduate	None	None	None	N/A	Department of Agriculture

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ARNIDA B. BERNALES
HRMO-Designate
Zone-I, Sogod, Southern Leyte
sogodlevtel@gu@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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					Education	Training	Experience			
5	Administrative Officer I (Records Officer I)	4	10	15,910.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Office of the Mayor

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