

PERSONNEL SERVICE COMMISSION (CSC)
 This is to request the publication of the following vacant positions of **LGU-SAN ROQUE, NORTHERN SAMAR**

MAYOR DON L. ABALON
 (Head of Agency)

Date: 01 October 2018

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standard				Place of Assignme
				Education	Training	Experience	Eligibility	
Administrative Aide 1 (Utility Worker 1)	1081 C-35	1	6,543.25	Must be able to read and write	None required	None required	None Reequiired	Office of the Municipal Acc Accountant

ted and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of Certificate of Eligibility/rating/license; and
4. Photocopy of Transcript of Records.

NOTIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MAYOR DON L. ABALON
 Municipal Mayor
vanzk5@gmail.com
 Office of the Municipal Mayor
 San Roque, Northern Samar

APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.