Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines Province of Samar Municipality of San Jose de Buan

REQUEST FOR PUBLICATION OF VACANT POSITIONS

To: CIVIL SERVICE COMMISSION (CSC)

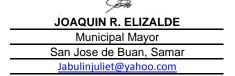
This is to request the publication of the following vacant positions of <u>LGU San Jose de Buan</u> in the CSC website:

Sette .	
JOAQUIN R. ELIZALDE	
Municipal Mayor	
Date:	

	A Position Litle	Salary/		Salary/	Qualification Standards					
No.		item No. i	I ION/ Pavi	-	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Assistant Municipal Treasurer	38	SG-22	475,044.00	Bachelor's Degree Preferably in Commerce, Public Administration or Law	None Required	3 years expercience in Treasury or Accounting service	First Grade or its equivalent and BCLTE		San Jose de Buan, Samar
2	Municipal Planning & Development Coordinator	62	SG-24	659,688.00	Bachelor's Degree preferably in Urban Planning,Development Studies,Economics,Public Administration or any related course.	None Required	3 years expercience in Government Planning or any related Field.	RA 1080 (Environmental Planner)		San Jose de Buan, Samar
3	Revenue Collection Clerk I	41	SG-5	108,168.00	2 Years studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		San Jose de Buan, Samar
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- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.