

Republic of the Philippines
LGU-San Jorge, Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU, san Jorge, Samar in the CSC website:


CARINA L. RAYANDAYAN
HRMO

Date: 29-Oct-18

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Accountant	52-53	24	51,643.00	Bachelor's degree in	None	3 years experience in	CPA	Professional Knowledge	Municipal Accounting
2					Commerce/Business		the treasury or accounting		Financial Monitoring & Analysis	Office
3					Administration major		services		Decision Making	
4					in Accounting				Supervision	
5									Communication & interpersonal skills	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CARINA L. RAYANDAYAN

HRMO II

LGU, San Jorge, Samar

rayandayan@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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