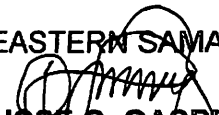


Republic of the Philippines  
**MGO SALCEDO, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SALCEDO, EASTERN SAMAR in the CSC website:

  
**JOSE G. GASPE**  
HRMO - I

Date: 6-Jun-23

| No. | Position Title<br>(Parenthetical<br>Title, if<br>applicable)                 | Plantilla Item<br>No. | Salary/<br>Job/<br>Pay<br>Grade | Monthly<br>Salary | Qualification Standards                  |   |   |  |                               | Place of Assignment   |
|-----|--|-----------------------|---------------------------------|-------------------|--|---|---|--|-------------------------------|---|
|     |  |                       |                                 |                   | Education                                | Training                                | Experience                                  | Eligibility  | Competency<br>(if applicable) |   |
| 1   | Nurse I  | 2023-01               | 15                              | 36619             | Bachelor of<br>Science in Nursing        | None Required                           | None Required                               | RA 1080  | N/A                           | Office of the Municipal<br>Health, LGU-Salcedo E.<br>Samar      |
| 2   | Administrative Officer<br>II (Fiscal Examiner I)                             | 2023-02               | 11                              | 18900             | Bachelor's Degree<br>relevant to the job | None Required                           | None Required                               | Career Service<br>(Professional) Second<br>Level Eligibility | N/A                           | Office of the Municipal<br>Accountant, LGU-<br>Salcedo E. Samar |
| 3   | Administrative Officer<br>IV (Human Resource<br>Management Officer<br>II)    | 2023-03               | 15                              | 25633             | Bachelor's Degree                        | 4 hours of relevant<br>training         | 1 year of relevant<br>experience            | Career Service<br>(Professional) Second<br>Level Eligibility | N/A                           | Office of the Municipal<br>Mayor, LGU-Salcedo E.<br>Samar       |
| 4   | Local Disaster Risk<br>Reduction and<br>Management Officer II<br>(LDRRMO II) | 2015-02               | 15                              | 25633             | Bachelor's Degree                        | 4 hours of relevant<br>training on DRRM | 1 year of relevant<br>experience on<br>DRRM | Career Service<br>(Professional) Second<br>Level Eligibility | N/A                           | Office of the Municipal<br>Mayor, LGU-Salcedo E.<br>Samar       |
| 5   | Administrative Aide I<br>(Utility Worker I)                                  | 30                    | 1                               | 9100              | Must be able to<br>read and write        | None Required                           | None Required                               | None Required (MC 11,<br>s. 96 - Cat. III)                   | N/A                           | Office of the Municipal<br>Mayor, LGU-Salcedo E.<br>Samar       |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 21, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSE G. GASPE**

HRMO-I

Brgy. 03, Purisima St., Salcedo E. Samar

[josegaspe.08@gmail.com](mailto:josegaspe.08@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**