

Republic of the Philippines
LGU-PAMBUJAN, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Pambujan, Northern Samar in the CSC website:

Conchita M. Tuballas
CONCHITA M. TUBALLAS
HRMO

Date: 11/9/2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Assistant Department Head I (Assistant Treasurer)	1091-2	22	44,083.00	College degree preferable in commerce, public administration or law	16 hours of relevant training	3 year of relevant experience	Professional (Second level eligibility), Basic Competencies on Local Treasury (BCLT)		Municipal Treasurer's Office, LGU-Pambujan
	XXXXXXXXXX									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 23, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CONCHITA M. TUBALLAS
HRMO
LGU-Pambujan, Northern Samar
lgupambujan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.