


Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF MAPANAS

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Mapanas in the CSC website:


HON. FRANCIS JOHN L. TEJANO
(Head of Agency)

Date: 9-04-2018

No.	Position Title	Plantilla Item No.	Salary Job/ Pay Grade	Monthly	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Municipal Social Welfare and Development Officer I	76	24-1	45,091.00	Bachelor's Degree in Social Work or Bachelor's degree preferably in Sociology or any related course	None Required	3 years experience in the practice of social work	Career Service Professional Second Level Eligibility (RA 1080)		LGU-Mapanas
2	Local Treasury Operations Officer IV	50	22-1	36,948.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service Professional Second Level Eligibility		LGU-Mapanas

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 15 days

1. Fully accomplished Personal data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. FRANCIS JOHN L. TEJANO
Municipal Mayor
Brgy. Del Norte, Mapanas, N. Samar
email address: tejano.francis@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.