

Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Mahaplag



Request for Publication of Vacant Positions

**o: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant position of LGU-Mahaplag, Leyte in the CSC website:

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Qualification Standards				Place of Assignment		
				Annual Salary	Education	Training	Experience		Eligibility	Competency (if applicable)
1	<b>Midwife II</b>	<b>62 &amp; 63</b>	<b>11</b>	<b>242,148.00</b>	<b>Midwife Graduate</b>	<b>8 hours of relevant training</b>	<b>1 year relevant experience</b>	<b>RA 1080</b>		<b>Municipal Health Office/Rural Health Unit</b>
2	<b>Mun. Gov't Asst. Dept. Head I (Asst. Mun. Treasurer)</b>	<b>17</b>	<b>22</b>	<b>528,456.00</b>	<b>Preferably holder of college Degree in Commerce, Public Administration or Law</b>	<b>16 hours of relevant Training</b>	<b>Three (3) yrs. relevant treasury or Acctg. Service</b>	<b>CSC Prof. 2nd level eligibility</b>		<b>Municipal Treasurer's Office</b>

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2018.

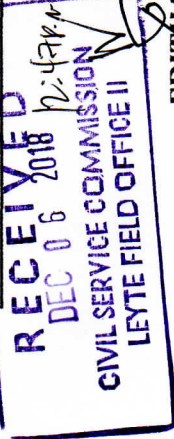
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/licence; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

**EDITHA V. JUMAMOY**  
 \_\_\_\_\_  
 HRMO-Designate  
 \_\_\_\_\_  
 LGU-Mahaplag, Leyte  
 \_\_\_\_\_  
[hrmo.mahaplag@gmail.com](mailto:hrmo.mahaplag@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC FO  
 must be in Excel format



**EDITHA V. JUMAMOY**  
 (HRMO-Designate)

Date: **December 6, 2018**