



Republic of the Philippines
Province of Southern Leyte
Municipality of Macrohon
Macrohon, Southern Leyte

Electronic copy to be submitted to the
CSC FO
must be in MS Excel format

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-MACROHON in the CSC website:

HELEN B. ABARICO, MPA
Admin. Officer IV (HRMO II)

Date: December 5, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	37	16	P 23,824.00	Bachelor's degree in Engineering relevant to the job	8 hours relevant training	two(2) years relevant experience	RA 1080 (CE)		MEO
2	Municipal Assessor	42	24	P 54,974.00	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course	none	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)		Municipal Assessor's Office
3	Agriculturist I	74	11	P 15,134.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	none required	none required	RA 1080		OMAS
4	Midwife III	85	13	P 24, 224.00	Completion of Midwifery Course	8 hours relevant training	two(2) years relevant experience	RA 1080		MHO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HELEN B. ABARICO, MPA

Admin. Officer IV (HRMO II)

LGU-MACROHON

Email Add: shepherd.abarico@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



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