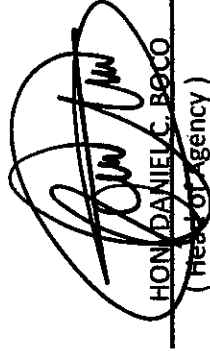


Electronic copy to be submitted to the CSC FO
Must be in MS Excel format

Republic of Philippines
Local Government Unit- Llorente Eastern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- Llorente Eastern Samar in the CSC website:


HON. DANIEL C. BOCO
(Head of Agency)

Date: August 20, 2018

No	Position title	Plan-Tilla No.	Salary/Job pay Grade	Monthly Salary	Qualification Standard					Places of Assignment	
					Education	Training	Experience	Eligibility	Competency if (Applicable)		
1	Administrative Aide 1 (Laborer 1)	1011-07	1	P8550.00	Must be able to read and write	None Required	None Required	None Required	None Required		Office of the Mayor
2	Administrative Aide 1 (Laborer 1)	1011-19	1	P8550.00	Must be able to read and write	None Required	None Required	None Required	None Required		Office of the Mayor
3	Administrative Aide III (clerk 1)	1051-02	3	P9881.00	Completion of two(2) yrs. studies in College	None Required	None Required	None Required	Career Service (Subprofe		Office of the Mun. Civil Registrar

									Professional) First level Eligibility			
4	Midwife II	4411-03	11	P19,620.00	Completion of Midwifery Course	4-hour of Relevant training	1 yrs. of relevant experience	R. A. 1080	Office of the Municipal Health			
5.	Midwife II	4411-06	11	P19,620.00	Completion of Midwifery Course	4-hour of Relevant training	1 yrs. of relevant experience	R. A. 1080	Office of the Municipal Health			
6.	Local Disaster Risk Reduction Officer 1	9919-03	11	P17,622.00	Bachelor's Degree	None Required	None Required	Career Service/ Professional	MDRRMO			
7.	Mun. Gov't. Dept. Head 1 (Mun. Engineer1)	8751-01	24	P51,533.00	Bachelor's Degree in Civil/Engineering	None	3 years Experience in The practice of engineering	R.A. 1080	Office of the Municipal Engineer			

Interested and qualified application should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 21, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.Csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of certificate of eligibility/rating/licence; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Hon. Daniel C. Boco)

(Municipal Mayor)

(Real St. Lorente, E. Samar)

(Igu.)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.