

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF LA PAZ, LEYTE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - La Paz in the CSC website:

LESMES C. LUMEN, M.D.
Municipal Mayor

Head of Agency

Date:

August 6, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Revenue Collection Clerk - II	28	7	P124,200/a	Completion of 2 years studies in college	8 hours of relevant training	1 year relevant experience	CS Subprofessional 1st level eligibility		LGU - La Paz
2	Midwife - II	47	11	P235,440/a	Completion of Midwifery Course	8 hours of relevant training	1 year relevant experience	R.A. 1080		LGU - La Paz
3	X-X-X-X-X-X-X-X-X-X									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph, with attached Work Experience Sheet (4 copies)
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license
4. Photocopy of Transcript of Records.

LESMES C. LUMEN, M.D.
Municipal Mayor
LGU - La Paz
La Paz, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.